

Forensic Specialties Accreditation Board  
Meeting Minutes  
March 25, 2025

Present: Ann Bunch (AB), Stephanie Domitrovich (SD), Demi Garvin (DG), David Khey (DK), Bridget Kinnier (BK), Mark Goff (MG), Ken Melson (KM), Larry Quarino (LQ), Robert Sears (RS), Bethany Smith (BS), Peter Valentin (PV), Brittany Walter (BW), Emily Will (EW)

Quorum established.

Minutes from 2025 annual meeting in Baltimore approved. KM offered motion to approve, another board member seconded.

Abstentions: SD, BK, RS, BW

DK introduced new members: BK, RS, BW

DK: will provide contact to new members for 17024 and 17011 training.

KM made motion to amend Policy 8.2.5i. The statement “summary of meeting minutes” should be changed to “minutes of all Board meetings”, MG seconded , motion passed

**Action Item:** DK will update policy manual to reflect change.

DG – minutes should be in pdf format before posting on website.

DK – asked group to consider a formal schedule of Board meetings throughout year.

KM – ATF application – ATF has not made progress

LQ – gave update on IAAI reaccreditation; meeting between ARC and CAB will be held on April 15, 2025; website needs update to state Provisional Accreditation for IAAI.

DK - need to send certification letter and certificate to ABMDI

Standard review (MG, BS) – standard review can be completed by end of year; DK hopes to have working draft by New Orleans meeting

DK – with regard to standard review, asked how group to define scope; standards and application need to be redone together. DG – annual report also needs revision. Standards Committee is composed of DK, RA, MG, LQ, BK, and PV.

DK – FSAB.org is owned by FSAB. MG and DK are looking to modernize website

KM will contact new directors for FSAB training

DG – new directors must contact Sherri and Jim Williamson to ensure access to back side of website.

DK - BFDE ARC will be composed of PV (Chair), DG, and others to be decided. Composition of other committees will be determined.

LQ will be lead on controlled document committee.

Recorded.

Larry Quarino

Secretary