

Forensic Specialties Accreditation Board Meeting Minutes
July 26, 2022

Meeting commenced at 6:15PM est.

Attending: Jim Adcock (JA), Peter Alexander (PA), Robin Ainsworth (RA), Ann Bunch (AB), Stephanie Domitrovich (SD), Mark Goff (MG), David Khey (DK), Ken Melson (KM), Larry Quarino (LQ), Tracy Walraven (TW)

Quorum established. PA motion to accept agenda, KM seconded, agenda accepted.

IACIS reaccreditation: KM made motion to grant IACIS full accreditation as of 2022 annual meeting to extend for 5 years until February 2027; MG seconded, motion passed.

Approval of Procedure 8 – Executive Committee meeting version presented; As per DK suggestion, KM added the following language to the end of the section on Consequences:

The decision to terminate the assessment or withdraw or suspend the accreditation is made on an *ad hoc* basis by the Board upon recommendation by the ARC Chair

KM made motion to approve Procedure 8 as amended; JA seconded, motion passed.

Procedure 18 – PA suggestions to amend language was discussed. KM made motion to postpone vote on Procedure 18 to ensure that Procedure 18 is consistent with by-laws (revision of by-laws to be discussed at next Board meeting later in 2022). SD seconded, motion passed. By-laws revision will be sent to entire Board.

AB began discussion on \$250 administrative fee for site visit. BS made motion to table vote on administrative fee until discussion of BT Professional Solutions contract at next Board meeting, KM seconded, motion passed.

ARC reports:

ABFSE (BS) sent list of deficiencies (need clarification on documentation, some sections of application missing). CAB has not responded, ARC will aim for site visit in October.

IBFES (DK) received application in early July; application has deficiencies to resolve, DK expects positive movement by next month.

ABFO (AB) – PV received binder without answers to application questions.

Mission and Vision:

AB offered the following language for Mission and Vision of FSAB:

Mission: To advance the quality of forensic science through the accreditation of organizations that certify forensic science practitioners.

Vision: To provide recognized excellence in forensic science certifications. LQ/PA motion

LQ made motion to accept language, PA seconded, motion passed.

Meeting adjourned – 7:05PM est

Recorded,

Larry Quarino
Secretary