

FSAB Procedures Meeting Minutes
May 3, 2022

Present: Jim Adcock, Peter Alexander (PA), Karin Athanas, Ann Bunch (AB), Stephanie Domitrovich (SD), Demi Garvin (DG), Mark Goff, David Khey, Ken Melson (KM), Larry Quarino (LQ), Marina Stajic, Peter Valentin (quorum established)

Ann Bunch called the meeting to order.

KM made motion to approve agenda, LQ seconded. Motion passed.

LQ called the roll.

KM: Every director and officer received revised Procedures prior to meeting and had the opportunity to make comments. The Policy and Procedures Committee adjudicated those comments that were summarized in a table and sent to each member prior to the meeting. At KM's suggestion, DG made motion that each adjudication be presented procedure by procedure for discussion, SD seconded, motion passed.

Discussion of each procedure was led by KM.

Procedure 1-13, and 17 were accepted with little discussion.

On Procedure 14, a discussion about the purpose of mediation in the appeal process ensued. Group decided to leave mediation language in place with the addition of a new bullet point stating that mediator must be agreed upon by both FSAB and the CAB.

On Procedure 15, evaluative scaled forms need to be created.

On Procedure 16, the nomination components were removed (leaving the Procedure dealing with succession of FSAB offices, directors, and public members). A new Procedure (Procedure 18) will deal with nominations of officers and directors. Procedure 18 will be revised and finalized on a later date.

The Assessment Checklist was then discussed. PA suggestions (refining of dates) were accepted.

KM made motion to adopt Procedures 1-17 and the Assessment Checklist, SD seconded; Motion passed (Bethany Fax joined for vote).

AB asked group to make comments regarding the Mission and Vision of FSAB. With regard to Vision, each member will determine which of two versions is preferable. Members were asked to send comments to LQ by 5/20/22 (LQ will send reminder email). Articles of Incorporation will also be sent via email to help with formation of comments.

AB-Motion to adjourn.

Recorded,
Lawrence Quarino
Secretary