

FSAB Annual Meeting
San Antonio, Texas
Feb. 17-18, 2007

Saturday, Feb. 17, 2007

Susan Johns, At Large Member, President
Graham Jones, Immediate Past President, At Large Member
Yale Caplan, ABFT - Vice President
Mary Fran Ernst, ABMDI - Secretary
Madeleine Hinkes, ABFA - Treasurer
Thomas Bohan - IIFES
Derek Hammond, Member at Large
Lynn Henson, ABC (replaces Greg Matheson)
Jack Kalin, FTCB
Joseph J. Maltese, - Public member
Dennis Mooney, ABFDE
Herbert Pendelton, IAI (replaces Vici Inlow)
David Senn, ABFO
Angelica Swenson – Public Member
Vickie Willard, AFDE

The topic of Initial Nominating Organizations vs. Nominating Organizations was discussed. In 2008, INOs will no longer be recognized by FSAB, and all organizations will be Nominating organizations. Vickie Willard is currently representing AFDE as an INO, but BFDE will be applying as a Nominating Organization and at that time Vickie will resign and AFDE will no longer be part of the FSAB.

President's Report: President Susan Johns summarized the 2006 Executive Committee meeting which included succession planning for the FSAB Board.

Secretary's Report: Secretary Mary Fran Ernst suggested placing approved Minutes on the private side of the FSAB Website. The 2007 Minutes Review Committee is Yale Caplan and Madeleine Hinkes.

Treasurer's Report: Treasurer Madeleine Hinkes reported that the current bank balance is in excess of \$38,000. There was a discussion of FSAB's incorporation status and whether FSAB has 501c3 status. Tom Bohan will investigate further.

The Fee structures for 2007 and 2008 were discussed and approved:

Fee structure for 2007
<100 certificants \$ 450.
500. \$ 900

500-1000	\$ 1,350
1500.	\$ 1,800
>1500	\$ 2,250

Proposed fee schedule for 2008

<100	\$ 500
500.	\$ 1,000
500-1000	\$ 1,500
1500.	\$ 2,000
>1500	\$ 2,500

There is no additional per person fee.

The 2007-2008 budget was discussed and adopted.

Bylaws Changes: Yale Caplan explained that Bylaws Changes would be needed to make the change from Initial Nominating Organizations to Nominating Organizations and to ensure continuity in the FSAB. The number of At Large Directors was changed from 5 to 8, and number of terms for Directors was increased to four 3-year terms (was previously two 3-year terms). Also the Immediate Past President was added to the Executive Committee. No Director should serve as an officer for more than 8 consecutive years (four two-year terms). These bylaws revisions become effective as of 2/17/07. Yale Caplan will make the changes and distribute them by April 1, 2007. Tom Bohan moved to accept the bylaws changes. Joe Maltese seconded and the motion was accepted.

Nominating Committee Report: The following slate was proposed and elected.

2007-8 Slate of Officers

President – Susan Johns

Vice President – Yale Caplan

Secretary – Mary Fran Ernst

Treasurer – Madeleine Hinkes

Fellows at Large – Derek Hammond and Angelic Swienton

[At large term is 3 years. If increase the At Large members to two – there will be a slight economic impact to 14 people.]

The 2008 Nominating Committee will be Graham Jones (chair) with Herb Pendleton and David Senn as members. They will develop a plan for obtaining nominations from the nominating organizations (NO) for board action in 2008. Bylaws say that Initial Nom. Organizations are no longer recognized in 2008 and the Board shall designate Nominating Organizations. Board has four accredited groups and two potential groups. [to be voted on Feb. 18, 2007.] All boards certified by the FSAB shall be designated as Nominating Organizations in 2008 [ABC, ABMDI, BFDE, FTCB, IIFES), ABFDE]

IIFES - The IIFES was approved.

Sunday, February 2007

Standards Review:

Grandfathering was discussed in relationship to testing requirements.

Primary training was discussed.

Retired diplomate status was discussed.

Continuing competency was discussed. There will be no requirement for additional testing as proof of continuing competency.

The concept of annual maintenance reports for accredited organizations was discussed and may be required in the future.

FSAB Documents: The official record keeper is the AAFS office. Current standards are posted publicly on the FSAB website.

Application Form: Madeleine Hinkes and Jack Kalin will update the application form and report to the President by April 1, 2007.

Certificate Records: These records are to be kept by the FSAB Secretary. The name of the accredited organization and the dates of accreditation/reaccreditation are to be posted on the FSAB website.

FSAB Seal: Graham Jones will order an FSAB Seal.

FSAB Service Mark: Henson will check on this.

Outreach Project: Other groups may be approached by FSAB Directors to inform them of the FSAB process.

Reaccreditation Fee: There is none at this time

ABFDE: The ABFDE (American Board of Forensic Document Examiners) application for accreditation was approved.

New Application: An application review committee (ARC) was appointed (Hinkes, Hammond, Henson) to review a new application.